

**SAN FRANCISCO BAY AREA WATER EMERGENCY TRANSPORTATION AUTHORITY**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**

*(January 18, 2018)*

The Board of Directors of the San Francisco Bay Area Water Emergency Transportation Authority met in regular session at the WETA office on Pier 9 in San Francisco, CA.

**1. CALL TO ORDER – BOARD CHAIR**

Chair Jody Breckenridge called the meeting to order at 1:30 p.m.

**2. ROLL CALL**

Chair Breckenridge, Director Jeffrey DelBono, and Director Anthony Intintoli were in attendance.

**3. REPORT OF BOARD CHAIR**

Chair Breckenridge wished attendees a happy new year and noted that Regional Measure 3 (RM3) was going to be a key focus for WETA until summer. She explained that she had asked staff to put together a calendar of the facility openings and new vessel deliveries anticipated in 2018, and to consider opportunities for scheduling Board meetings in areas WETA presently serves, such as Alameda, and to consider how the Board may participate in an upcoming planning meeting with Redwood City. She said such events presented opportunities for promoting WETA's Strategic Plan and growth.

Chair Breckenridge emphasized the importance of starting early outreach to the Bay Area's mayors to get their feedback generally on ferry service in the Bay Area and specifically their thoughts related to RM3. She said she had asked staff to draft a letter for her to send to Mark Ghilarducci, Director of Cal OES, highlighting the value of the funding WETA has received from the agency for emergency response. She said she also wants to send a similar letter to the Secretary of Transportation. Chair Breckenridge emphasized that it will be important for WETA to partner with the state to explore and identify research opportunities related to alternative propulsion technology for fast ferries.

**4. REPORTS OF DIRECTORS**

Director Intintoli cautioned Directors and staff that WETA was prohibited from spending any funds to promote RM3 specifically. He emphasized that while it was important to support the passing of the measure, the agency was limited in its promotion capacities and would need to practice prudence and care to ensure its limitations were not tested. WETA legal counsel, Madeline Chun of Hanson Bridgett, LLC, agreed with Director Intintoli and said his cautionary reminder was articulate and succinct in its characterization of the limits prohibiting public funds use by WETA to endorse or promote the measure.

**5. REPORTS OF STAFF**

Executive Director Nina Rannells shared her written report with Directors and welcomed questions. Director Intintoli noted the 32% current farebox recovery for the South San Francisco route and that WETA had one year more for that route's rate to reach the established 40% threshold objective. Chair Breckenridge noted that with all routes considered, the overall farebox recovery rate for the agency well exceeded the 40% threshold.

Chair Breckenridge said she would be in Washington, DC on other business and that she planned to connect with Peter Friedmann and Ray Bucheger of Lindsay Hart, LLC, WETA's federal legislative representatives, while she was there. It was noted that Mr. Friedmann and Mr. Bucheger did a fine job

for the agency and that their current endeavors to build a broader coalition of support for WETA's efforts was especially valuable and appreciated.

**6. CONSENT CALENDAR**

It was agreed by all Directors that the Board of Directors Meeting Schedule for Calendar Year 2018 - Item 6b in the Consent Calendar - would be modified to reflect meeting start times of 1:30 p.m. instead of the proposed 1:15 p.m., and that the item would be voted on separately from the other items in the Consent Calendar.

With Item 6b removed from the initial consent calendar items to be voted on separately with the requested changes, Director DelBono made a motion to approve the consent calendar which included:

- a. Board Meeting Minutes – December 7, 2017
- c. Authorize the Execution of the Certifications and Assurances for the California State of Good Repair Program
- d. Authorize Filing an Application with the Metropolitan Transportation Commission for FY2017/18 Regional Measure 1 Funds
- e. Authorize Release of Request for Proposals for Dry Dock and Engine Replacement Work on the MV *Bay Breeze*

Director Intintoli seconded the motion and the amended consent calendar carried unanimously.

Yeas: Breckenridge, DelBono, Intintoli. Nays: None. Absent: Wunderman.

- b. Approve Board of Directors Meeting Schedule for Calendar Year 2018 with change from 1:15 p.m. to 1:30 p.m. for all meeting start times

Director Intintoli made a motion to change the start time of the meetings listed in Item 6b from 1:15 p.m. to 1:30 p.m. and approve the amended 2018 Meeting Schedule.

Director DelBono seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Intintoli. Nays: None. Absent: Wunderman.

**7. ACCEPT THE INDEPENDENT AUDITOR'S ANNUAL FINANCIAL REPORTS FOR THE FISCAL YEAR 2016/17**

Finance and Grants Manager Lynne Yu presented this item to accept the independent auditor's annual financial reports for the fiscal year 2016/17.

It was agreed by Directors that while the agency was presently in good shape with regard to its CalPERS contributions and that the CalPERS system was relatively healthy right now, WETA does not control the CalPERS fund and further risk analysis to consider employee protection in the case of a stock market downturn or other event that could negatively affect pensions should be explored.

Director Intintoli made a motion to approve the item.

Director DelBono seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Intintoli. Nays: None. Absent: Wunderman.

**8. APPROVE CONTRACT AWARD TO CLE ENGINEERING FOR TECHNICAL AND CONSTRUCTION MANAGEMENT SERVICES FOR TERMINAL DREDGING PROJECTS**

Operations Manager Keith Stahnke presented this item to approve a contract award to CLE Engineering for technical and construction management services for terminal dredging projects. Mr. Stahnke noted that future dredging projects will now be scheduled as two year capital projects to assure there is ample time to support the long lead times for permitting the projects.

Chair Breckenridge asked if staff had provided the U.S. Army Corps of Engineers (USACE) with a schedule for the agency's future dredging projects. Senior Planner Chad Mason said that once all of the new facilities presently under construction are brought online this year that a comprehensive and streamlined maintenance schedule can be established and shared with the USACE. Chair Breckenridge said it will benefit all to share WETA's plans with the USACE when possible and she offered to be a conduit of information in laying the groundwork for that information sharing, if necessary, when the time comes.

Director DelBono made a motion to approve the item.

Director Intintoli seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Intintoli. Nays: None. Absent: Wunderman.

**9. APPROVE CONTRACT AWARD TO AURORA MARINE DESIGN FOR MARINE ENGINEERING AND CONSTRUCTION MANAGEMENT SERVICES**

Mr. Stahnke presented this item to approve contract award to Aurora Marine Design for marine engineering and construction management services.

Director Intintoli made a motion to approve the item.

Director DelBono seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Intintoli. Nays: None. Absent: Wunderman.

**10. APPROVE LIST OF ON-CALL MARKETING AND PUBLIC RELATIONS CONSULTANTS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO WORK AGREEMENTS**

Public Information and Marketing Manager Ernest Sanchez presented this item to approve a list of on-call marketing and public relations consultants and authorize the Executive Director to enter into work agreements. He noted that new vessels would be delivered this year, a new gate would likely be opening at the San Francisco Ferry Building, and there would be a ribbon-cutting ceremony for the new facility in Central Bay, all of which would require the services of the three companies on his recommended on-call list. Ms. Rannells added that the new Richmond service would be launched in the fall which would also require substantial event planning, public outreach and promotional services work from the companies.

Director Intintoli made a motion to approve the item.

Director DelBono seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Intintoli. Nays: None. Absent: Wunderman.

**11. STATUS REPORT ON REGIONAL MEASURE 3**

Ms. Rannells presented this status report on RM3. She explained that the Bay Area Toll Authority (BATA) had held a workshop on the measure in December 2017 in which they had reviewed the very positive results of some quick polling efforts undertaken by the Metropolitan Transportation Commission to take a pulse on support for the proposed measure. She said that the BATA Oversight Committee had unanimously voted on January 10 to put the measure on the ballot in June for voter consideration and that the full BATA Board would be taking a final vote for that determination on January 24. Ms. Rannells said that staff was working with a public outreach group to help inform the public about WETA's Strategic Plan and program of projects that could be implemented with new funds.

Chair Breckenridge reiterated the importance of the letters she will be sending to the Transportation Secretary and Cal OES to highlight the value proposition that would result from WETA's funding program in a successful RM3. She said it is imperative that staff and Directors remain energized and engaged about the measure and the work WETA is doing.

**PUBLIC COMMENT**

Bay Area Council (BAC) Policy Director Emily Loper said that the BAC would be leading the campaign to pass RM3 in June, working with the Silicon Valley Leadership Group, the California Alliance for Jobs, and SPUR in efforts to educate the public about the measure's many benefits.

**12. OPEN TIME FOR PUBLIC COMMENTS FOR NON-AGENDA ITEMS**

No additional public comments were shared.

All business having been concluded, the meeting was adjourned at 2:14 p.m.

- Board Secretary

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