

**SAN FRANCISCO BAY AREA WATER EMERGENCY TRANSPORTATION AUTHORITY**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**

*(May 11, 2017)*

The Board of Directors of the San Francisco Bay Area Water Emergency Transportation Authority met in regular session at the Port of San Francisco, Pier 1 in San Francisco, CA.

**1. CALL TO ORDER – BOARD CHAIR**

Chair Jody Breckenridge called the meeting to order at 1:16 p.m.

**2. ROLL CALL**

Chair Breckenridge, Director Jeffrey DelBono, Director Timothy Donovan, Director Anthony Intintoli, and Vice Chair James Wunderman were in attendance.

**3. REPORT OF BOARD CHAIR**

Chair Breckenridge thanked all who had attended the earlier celebration that day at the Downtown Ferry Terminal Expansion (DFTX) Groundbreaking event and WETA staff for a great job on outreach for the event. She said she especially appreciated the inclusion of so many WETA partners in the ceremony.

**4. REPORTS OF DIRECTORS**

Vice Chair Wunderman said the event earlier that day had been wonderful for WETA, the City of San Francisco, WETA passengers, and for water transportation in the Bay Area generally. He thanked staff for their work on the event and extended special thanks to Senior Planner Michael Gougherty for his efforts on the project and the groundbreaking event and to Public Information and Marketing Manager Ernest Sanchez for his event planning.

Vice Chair Wunderman said that he and Bay Area Council Policy Director Emily Loper had been having numerous discussions in Sacramento with legislators about a future Regional Measure 3 (RM3) which would be critical to the future of Bay Area water transportation and to WETA.

Vice Chair Wunderman added that various people from the Bay Area Council and WETA would be traveling to New York later in the month to visit its new five borough ferry system and to learn more about the process for getting it up and running so quickly. He invited all to join them on that trip by contacting Ms. Loper at the Bay Area Council.

Director Donovan also thanked staff for the groundbreaking event earlier in the day.

**5. REPORTS OF STAFF**

Executive Director Nina Rannells shared her written report with Directors and welcomed questions. She thanked WETA partners who had attended the DFTX Groundbreaking and staff for their work on the event. Ms. Rannells extended extra thanks to Mr. Gougherty and Planning and Development Manager Kevin Connolly for their diligence and continuing efforts to bring the vital DFTX project to fruition.

Ms. Rannells said the Assembly Appropriations Committee had passed Assemblymember Chiu's bill concerning WETA, AB-1121, on May 10 and the bill was headed to the California Assembly Floor. She said that the only language in the Bill pertained to expanding WETA's Board from five to nine Directors. Ms. Rannells said the Assembly had until June 2 to pass the bill out to the Senate.

Ms. Rannells also acknowledged the Bay Area's celebration of Bike to Work Day that day and noted that WETA vessels had transported more than 12,000 bicycles in the month of April.

#### **6. CONSENT CALENDAR**

There was Board consensus to vote on the Consent Calendar as a whole rather than voting on each item individually.

Director Intintoli made a motion to approve the consent calendar which included:

- a. Board Meeting Minutes – April 6, 2017
- b. Approve Purchase of Commercial Insurance Policies
- c. Approve Sole Source Contract with Valley Power Systems North, Inc. for Overhaul of the MV *Bay Breeze* Main Engines

Director DelBono seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli, Wunderman. Nays: None.

#### **7. AWARD CONTRACT TO MANSON CONSTRUCTION CO. FOR CONSTRUCTION OF THE RICHMOND FERRY TERMINAL PROJECT**

Senior Planner Chad Mason presented this item to approve the following actions related to the Richmond Ferry Terminal construction project:

1. Approve contract award to Manson Construction Co. for design-build construction in the amount of \$16,135,000; and
2. Authorize the Executive Director to negotiate and enter into a contract for this work and take any other related actions as may be necessary to support this work; and
3. Authorize a project budget increase to the Richmond Ferry Terminal project in the FY2016/17 Capital Budget in the amount of \$2,000,000 to support contract award and contingency.

Mr. Mason noted that since publication of the Board packet, additional Small Business Enterprise (SBE) certifications had been confirmed for the project. He said total SBE participation in the project was now at 11 percent. He also noted that with the Board's approval of the award, a Notice to Proceed would be issued to Manson Construction Co. after the Richmond City Council's anticipated approval of the planned terminal property lease at its meeting the following week.

Mr. Mason then introduced the City of Richmond's Chief of Staff Alex Knox, Administrative Chief Shasa Curl, Health and Sustainability Associate Mike Uberti, and Senior Assistant City Attorney Carlos Privat in attendance to support the project.

#### **PUBLIC COMMENT**

Mr. Knox thanked Mr. Mason and Mr. Connolly for their work on the project and said Richmond Mayor Tom Butt and City staffs were all very excited about the ferry service coming to Richmond. He emphasized that the City was happy to work with all partners in doing anything possible to move the project forward and keep it on schedule to meet the planned start of service date.

The Board thanked Mr. Knox for the City's support and Chair Breckenridge explained that the project had recently cleared some hurdles related to the City's public art piece that will be installed next to the planned ferry terminal but that the project was now on track with a solid schedule. She added that WETA was also very conscious of timelines and said that the Board and staff appreciated the strong partnership of Mayor Butt and the Richmond City staff.

Director DelBono made a motion to approve the item.

Director Donovan seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli, Wunderman. Nays: None.

**8. APPROVE FISCAL YEAR 2017/18 OPERATIONS AND CAPITAL BUDGET**

Finance & Grants Manager Lynne Yu presented this item to approve the proposed Fiscal Year 2017/18 Operating and Capital Budget.

The Board asked how the new fuel tax in the recently passed California Senate transportation funding bill SB-1 would affect the new proposed WETA budget. Ms. Yu explained that WETA's ferry diesel fuel would be exempt from those taxes because they were related specifically to fuel associated with on-road vehicles, not water.

The Board also confirmed with Ms. Yu that the new budget supported the addition of an accounting staff person.

Director Donovan made a motion to approve the item.

Director Intintoli seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli, Wunderman. Nays: None.

**9. AUTHORIZE FILING APPLICATIONS WITH THE METROPOLITAN TRANSPORTATION COMMISSION FOR FY 2017/18 REGIONAL MEASURE 1 AND REGIONAL MEASURE 2 OPERATING AND CAPITAL FUNDS**

Ms. Yu presented this item to approve the following actions relative to securing operating and capital funds to support WETA's FY2017/18 Operating and Capital Budget:

1. Authorize the Executive Director to file an application with the Metropolitan Transportation Commission (MTC) for a total of \$3,702,900 FY 2017/18 Regional Measure 1 (RM1) operating and capital funds; and
2. Authorize the Executive Director to file applications with MTC for a total of \$19,500,000 FY 2017/18 Regional Measure 2 (RM2) operating funds; and
3. Authorize the Executive Director to take any other related actions as may be required to secure these funds.

Ms. Yu explained that MTC requested a Board Resolution to support this funding.

**PUBLIC COMMENT**

Veronica Sanchez, representing Masters, Mates & Pilots, asked Directors what percentage of RM2 funds WETA received out of the available total RM2 funding allocations in relation to other Bay Area transportation agencies.

The Board said that information would be provided and said that having a one page fact sheet with this information - broken out by operating, capital and total funds – could help to inform the Regional Measure 3 discussions. Directors also requested clarity on both what was allocated to WETA and what amount WETA had returned to the pool.

Director Donovan made a motion to approve the item.

Director Intintoli seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli, Wunderman. Nays: None.

**10. APPROVE PROPOSITION 1B PROGRAM OF PROJECTS AND AUTHORIZE AGENCY OFFICIALS TO EXECUTE PROGRAM REQUIREMENTS**

Ms. Yu presented this item to authorize the following actions related to the FY 2016/17 Proposition 1B Waterborne grant programs:

1. Approve the proposed FY 2016/17 Proposition 1B Waterborne projects for transmittal to the California Governor's Office of Emergency Services; and
2. Authorize the Executive Director, Attorney and Finance and Grants Manager to execute grant program documents and to take all other actions as may be required to obtain funding.

**PUBLIC COMMENT**

Ms. Sanchez asked Directors if the \$9,000,000 in Proposition 1B funding noted in the item for vessels was money that was designated as already committed funding in WETA's Strategic Plan.

Ms. Rannells said that the amount was designated as committed in the Strategic Plan. She cautioned that it was prudent to remember that the Strategic Plan, finalized last year, was already aging. She added that Proposition 1B funding was a true lifeline in supporting WETA's service.

Director DelBono made a motion to approve the item.

Director Wunderman seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli, Wunderman. Nays: None.

**11. ADOPT WETA LOCAL HAZARD MITIGATION PLAN**

Mr. Mason presented this item to adopt the San Francisco Bay Area Water Emergency Transportation Authority Local Hazard Mitigation Plan (LHMP). He extended special thanks to Lee Rosenberg of Navigating Preparedness Associates for his efforts on the LHMP creation. Mr. Mason said the Federal Emergency Management Agency had approved the LHMP without question or comment.

Mr. Mason explained that WETA was already doing many of the things listed in the LHMP and said an Action Plan would soon be established to support those Plan items not already in place. The Board noted that creating this Plan had been a daunting task and thanked Mr. Mason for his diligence in bringing it to fruition. Chair Breckenridge remarked on the high quality and thoroughness of the Plan and said the Board would like to see updated budgets for the LHMP requirements. Program Manager/Analyst Lauren Gularte said that there were various grants available for some specific items in the LHMP and that staff would be looking at those to assist with funding to support the Plan's Action Items.

Director Intintoli made a motion to approve the item.

Director DelBono seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli, Wunderman. Nays: None.

**12. OPEN TIME FOR PUBLIC COMMENTS FOR NON-AGENDA ITEMS**

Jerry Bellows from MARAD noted that May 22 was National Maritime Day. He extended an invitation to observe a dry fueling exercise for a WETA vessel that was planned for that day at Pier 2 in Alameda at

10 a.m. Mr. Bellows also congratulated WETA on reaching a 40% farebox recovery on its South San Francisco route and noted that this was an important milestone for WETA.

There being no further business, the Board adjourned at the hour 2:13 p.m.

Signed,

Board Secretary