

SAN FRANCISCO BAY AREA WATER EMERGENCY TRANSPORTATION AUTHORITY
MINUTES OF THE BOARD OF DIRECTORS MEETING

(December 8, 2016)

The Board of Directors of the San Francisco Bay Area Water Emergency Transportation Authority met in regular session at the WETA offices on Pier 9, The Embarcadero, Suite 111 in San Francisco, CA.

1. CALL TO ORDER – BOARD CHAIR

Chair Jody Breckenridge called the meeting to order at 2:02 p.m.

2. ROLL CALL

Chair Breckenridge, Director Jeffrey DelBono, Director Timothy Donovan, and Director Anthony Intintoli were in attendance.

3. REPORT OF BOARD CHAIR

Chair Breckenridge said the public was excited about WETA's new vessels under construction.

4. REPORTS OF DIRECTORS

No reports from Directors.

5. REPORTS OF STAFF

Executive Director Nina Rannells shared her written report with Directors and welcomed questions. She noted that the Solano Transportation Authority and SolTrans Boards of Directors were poised to take action the following week to extend one late night bus trip into San Francisco in order to provide a late night public transit link from San Francisco to Vallejo in place of the cancelled Route 200 bus. Ms. Rannells said the MV *Hydrus* was preliminarily expected to be delivered in late January, and that a christening for the vessel would be planned in February or in conjunction with the March Board meeting.

6. ADOPT A RESOLUTION OF APPRECIATION FOR CAROLYN HORGAN

Director Donovan made a motion to adopt a Resolution of Appreciation for retiring Blue & Gold Fleet President Carolyn Horgan in recognition of her contribution to the development of ferry service on the San Francisco Bay.

Director DelBono seconded the motion and the Resolution was unanimously adopted.

Yeas: Breckenridge, DelBono, Donovan, Intintoli. Nays: None. Absent: Wunderman.

7. CONSENT CALENDAR

Chair Breckenridge asked that staff consult with counsel to confirm WETA's retention policy for audio and written materials. She also asked that an emergency response component specifically be included in the Request for Qualifications for the Marketing and Public Information Services Request for Qualifications.

Director Intintoli made a motion to approve the consent calendar which included:

- a. Board Meeting Minutes – November 10, 2016
- b. Authorize Release Request for Qualifications for Marketing and Public Information Services
- c. Approve Use of Brief Summary Style Minutes to Record WETA Board Meeting Proceedings

Director Donovan seconded the motion and the consent calendar carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli. Nays: None. Absent: Wunderman.

8. ACCEPT THE INDEPENDENT AUDITOR'S ANNUAL FINANCIAL REPORTS FOR THE FISCAL YEAR 2015/16

Ms. Rannells presented this item to accept the independent auditor's annual financial reports for the fiscal year 2015/16. She introduced Maze & Associates auditing Supervisor and CPA Cody Smith who provided a brief presentation on the audit and the resulting written reports provided to Directors. Mr. Smith said that no compliance issues or concerns had been discovered in the audit process and noted that Lynne Yu, WETA's Finance & Grants Manager, had done an excellent job preparing materials to support a clean and solid audit process.

Director Intintoli made a motion to approve the item.

Director Donovan seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli. Nays: None. Absent: Wunderman.

9. APPROVE CONTRACT AWARD TO MANSFIELD OIL COMPANY FOR PURCHASE OF FUEL FOR NORTH BAY FERRY OPERATIONS

Operations Manager Keith Stahnke presented this item to approve a contract award to Mansfield Oil Company for purchase of fuel for North Bay ferry operations for up to five years and authorize the Executive Director to negotiate and execute an agreement and take other related actions as may be necessary to support this effort.

Director DelBono made a motion to approve the item.

Director Donovan seconded the motion and the item carried unanimously.

Yeas: Breckenridge, DelBono, Donovan, Intintoli. Nays: None. Absent: Wunderman.

10. INFORMATIONAL PRESENTATION ON THE TRANSBAY/CORE CAPACITY STUDY

Planning & Development Manager Kevin Connolly presented this informational update on the Transbay/Core Capacity Study. He said the study, led by the Metropolitan Transportation Commission with funding and technical support from San Francisco, BART, AC Transit and WETA, began in 2015 and was expected to conclude in mid-2017. Mr. Connolly said the study was already about two thirds complete, and he shared a slideshow of a high level summary of the study's findings to date, along with future areas of study and implications for regional support of WETA's Strategic Plan services. It was understood that once concluded, the study would not necessarily dictate or limit which routes or projects would receive future bridge toll or other regional funding.

11. OPEN TIME FOR PUBLIC COMMENTS FOR NON-AGENDA ITEMS

President of Tideline Marine Group Nathan Nayman said he had seen something in the Director's report about the M/V Mare Island being relocated to San Diego for a retrofit. He asked if there was any update to that report. Chair Breckenridge and Ms. Rannells said there was no update to share on that work.

All business having been concluded, the meeting was adjourned at 3:03 p.m.

Respectfully Submitted,
Board Secretary